



**First Baptist Church of Glenarden
Education Ministry
Pastor John K. Jenkins Sr.
Addendum to the
2021 Financial Assistance Application**

Dear First Time and Returning Student Applicants,

The pandemic has continued to present challenges to all aspects of everyday life and our financial assistance program is no exception. The First Time and Returning Students Financial Assistance applications require students to be involved in a ministry (at FBCG or campus-based, if the student is out of the area). In addition, first time applicants are required to be involved in extracurricular activities.

Although First Baptist Church of Glenarden and other organizations have continued with limited operations, it is recognized that students may not have as many opportunities to engage in ministry and/or extracurricular activities. Therefore, we have modified the requirements for the 2021-2022 school year to accommodate those students who are not able to fully meet the normal requirements. They are outlined below:

- **Ministry involvement period extended back to 2019** - Normally, ministry involvement has to occur in the 2020-2021 academic year. However, in light of the pandemic, we are expanding the period for ministry involvement to include ministry involvement from 2019 to 2021.
- **Participation in a single event or episodic participation** - Normally, we do not accept episodic service or participation in a single event and/or participation during school breaks (i.e., summer, winter, spring) as acceptable service. However, in light of the pandemic, we are accepting episodic service to others (e.g., distributing food at drive-by food sites, packing food and supplies to give to those in need, etc.). Therefore, students' participation in short term activities throughout the academic year is acceptable.

Although we are making special accommodations due to the pandemic, it is still necessary to get the Ministry Involvement and Extracurricular Community Involvement Verification Forms completed and submitted with the rest of the application materials.

The information shared in the addendum will be provided to the ministry leaders so that they will sign off on the Ministry Involvement Forms. You are encouraged to share this addendum with administrators and volunteer leaders so that they will sign off on the Extracurricular Community Involvement Verification Form.

If you have any questions, please contact the Financial Assistance Ministry at financialaid@fbcglenarden.org.



**First Baptist Church of Glenarden
Education Ministry
Pastor John K. Jenkins Sr.
2021 Financial Assistance Application**

Dear First Time Applicant,

In keeping with our commitment to education, the First Baptist Church of Glenarden established an undergraduate Financial Assistance Program. Through this program, FBCG provides **need-based financial assistance** that helps students attain their educational goals.

Attached to this letter, you will find an application, the program guidelines and the criteria used to determine eligibility for financial assistance. Please review the guidelines and criteria, complete the application in its entirety and either submit the application with all the necessary attachments electronically to financialaid@fbcglenarden.org or by mail to:

**FIRST BAPTIST CHURCH OF GLENARDEN
ATTENTION: EDUCATION MINISTRY
3600 BRIGHTSEAT ROAD
LANDOVER, MD 20785**

If you have questions regarding any aspect of the program, please call the church at 301-773-3600 or send an email to financialaid@fbcglenarden.org. All applications must be either emailed to financialaid@fbcglenarden.org, received in the Education Ministry mailbox at the Ministry Center or **postmarked by** no later than **11:59 p.m. ET. on Monday, April 26, 2021. Please note that late or incomplete applications will not be considered.**

God Bless,

Financial Assistance Committee
FBCG Education Ministry

NOTE: This program provides need-based financial assistance

First Baptist Church of Glenarden 2021 Financial Assistance Application

I. PROGRAM MISSION

The mission of the First Baptist Church of Glenarden financial assistance program is to provide financial assistance awards to help students in the attainment of their educational goals.

II. ELIGIBILITY CRITERIA

The following is the criteria for applying for FBCG financial assistance.

- **Must have financial need.**
- Must be a member of First Baptist Church of Glenarden.
- Must be a current and active member of an FBCG Ministry during the 2020-2021 school year.
- Must be **enrolled full-time in an undergraduate degree program in a university, college or community college** (college students).
- Must be a graduating **college-bound** high school student (high school students).
- Must be a full-time student (carrying at least 12 credit hours per semester).
- Must have a **minimum cumulative grade point average** of **2.5** or higher.
- Must be 23 years of age or younger at the time of application submission deadline.

III. EVALUATION CRITERIA

The information provided on the financial assistance application will be kept confidential. The financial assistance application must be completed in order to apply. Financial assistance awards will be granted based upon a point system, with points awarded in four categories. The categories are:

- Financial Need
- Church Ministry Involvement/Christian Outreach Service/Activities
- Cumulative Grade Point Average
- Extracurricular Activities/Part-Time Jobs

Note: Regardless of the total number of points received, points must be earned in the categories of Financial Need and Church Ministry Involvement/Christian Outreach Service/Activities. If applicants do not meet the criteria for Financial Need and Church Ministry Involvement/ Christian Outreach Activities, an award will not be provided.

First Baptist Church of Glenarden

2021 Financial Assistance Application

The following is an explanation of the four evaluation categories

1. Financial Need

The financial need scoring will be based upon the Expected Family Contribution (EFC) information found on the Student Aid Report (SAR) that was issued after you completed the Free Application for Federal Student Aid (FAFSA) form. If you have completed your FAFSA, the United States Department of Education should have sent you a **Student Aid Report (SAR)** that contains the Expected Family Contribution (EFC) in the upper right corner of the first page. **Please attach a copy of the first page of your 2021 - 2022 SAR to your FBCG Financial Assistance application.** If you need instructions for completing your FAFSA or to obtain a printed copy of your 2021- 2022 SAR, please visit <https://fafsa.ed.gov>. Please do not provide any other personal financial documents with this application.

2. Church Ministry Involvement and Christian Outreach Activities – Ministry Involvement

Ministry Involvement will be evaluated based upon your active service to others through an FBCG ministry (high school applicants), campus-based ministry (college applicants) or Christian outreach activities (college applicants). Participation in social groups, organizations or non-Christian based groups that provide service to the community will not be accepted. Active membership indicates participation and volunteerism or service provided to the church community. This also includes any church or college chapel activity by students who may attend school out of the local area. The **ministry head** must verify all information in writing by filling out the ministry verification form. All membership(s)/participation must have occurred during the **current academic year**. You may submit up to two Ministry Involvement Verification forms. The signed Ministry Involvement Verification form(s) must be submitted by the application due date for consideration (**See verification forms for completion of this section**).

Ministry activities in which you are being served such as receiving tutoring services, being mentored, etc.; your participation is for a single event, or your participation is only during school breaks (i.e., summer, winter, spring) **do not meet this requirement. If you are an active member of a ministry where you are serving others **throughout** the 2020-2021 academic school year, then this service is applicable to meet this requirement. All ministry/service must be verified by the ministry leader/supervisor. **You may submit up to two Ministry Involvement Verification forms.****

3. Grade Point Average (GPA)

The cumulative GPA provided on the **official transcript** will be used to award points based on the following criteria:

- 4.0 or higher
- 3.5 - 3.99
- 3.0 - 3.49
- 2.5- 2.99

An official transcript that contains the cumulative GPA for courses completed in the fall of 2020 (college applicants) and as of the end of the second grading period (high school applicants) must be submitted with application by April 26, 2021. Note - The **final transcript for courses completed in spring 2021 (college applicants) and as of the end of the fourth grading period (high school applicants) must be submitted by June 21, 2021.**

4. Extracurricular Activities

Extracurricular activities include membership in school-sponsored clubs, groups or events; participation in athletics, part-time jobs, or community service projects, etc. Your participation must be current and verified in writing by the sponsor, employer or coordinator; and, must have occurred during the **current academic year**. **You may submit up to two Extracurricular Verification forms. (See verification form for completion of this section).**

First Baptist Church of Glenarden 2021 Financial Assistance Application

IV. QUALIFICATION/EVALUATION FOR AWARD

- Applicant must be a full-time undergraduate student working toward a degree or professional certification.
- The quantity and amount of awards will be based on the funds available.

V. APPLICATION PROCESS

The financial assistance application process is as follows:

1. **Applicants submit all of the following Required Documents by the April 26, 2021 deadline:**
 - Completed and signed Financial Assistance Application (included in this package)
 - Completed Financial Assistance Checklist
 - Completed and signed Ministry Involvement Verification Form(s) (included in this package)
 - Completed and signed Financial Assistance Notification Form (included in this package)
 - Membership Verification Letter from FBCG (request by March 1, 2021)
 - An **official transcript** that contains your cumulative GPA at the end of the fall 2020 semester/quarter (college students) or as of the second marking period (high school). Please note that an additional final transcript that contains grades for the Spring 2021 semester/quarter must be submitted by June 21, 2021.
 - An enrollment verification form from your school's Registrar's Office (**college students**)
 - First page of your 2021-2022 Student Aid Report (SAR) from FAFSA**Please note: The financial assistance checklist form and notification form must be fully completed and signed by both the student and the parent/guardian.**
2. The FBCG Financial Assistance Committee notifies applicants that a complete or incomplete application was received. Applicants must acknowledge receipt of the email by replying with the information requested. **Incomplete applications will not receive consideration.**
3. FBCG Financial Assistance Committee evaluates applications and recommends award recipients.
4. Final official transcript with the cumulative GPA Grade Reports are due by June 21, 2021. Awards are not confirmed until the final transcript is received.
5. Award recipients and non-recipients will be notified by email by July 5, 2021.
6. Recipients will be recognized during the College Spirit and Recognition Sunday. Award recipients will be responsible for attending one of the four FBCG church services (8 a.m., 10 a.m., noon, or 6:30 p.m.)
7. Lump-sum award checks are disbursed to the recipients' schools by September 6, 2021.

VI. DISQUALIFICATION/FORFEITURE OF FINANCIAL ASSISTANCE AWARD

The following actions will result in the forfeiture/revocation of any financial assistance award:

- Willfully giving false information.
- Failure to submit **ALL** required documentation by the deadline.
- Misuse of funds (Any funds not used for designated purpose **MUST** be returned to FBCG; funds may be used for the purchase of books if the financial need has been met.)
- **Failure to enroll and maintain status as a full-time college student.**

First Baptist Church of Glenarden 2021 Financial Assistance Application

VII. CLARIFICATION

If you have questions regarding these guidelines/procedures, please contact the Education Ministry at 301-773-3600 or email financialaid@fbcglenarden.org.

VIII. NOTIFICATION

All applicants will be notified via email once the Financial Assistance Committee receives their complete application no later than May 7, 2021. Applicants are required to acknowledge receipt of the notification email by complying with the instructions listed therein.

IX. AWARD DECISION

On or before **July 5, 2021**, applicants will receive an email that provides their application status (award approved or award denied). The decision of the screening/evaluation committee, in prayerful consultation with the Department Head and Pastor is final.

X. MENTOR/MENTEE ENGAGEMENT

If selected to receive an award, the recipients are required to engage with their assigned FBCG Financial Assistance mentor at least twice per month. The forms of engagement will be provided in writing to all awardees on the FBCG Financial Assistance Renewal Guidelines form.

DUE: Monday, April 26, 2021 by 11:59 p.m. ET

**First Baptist Church of Glenarden
2021 Financial Assistance Application**

First Baptist Church of Glenarden
3600 Brightseat Road, Landover, MD 20785
Application for Undergraduate Student Financial Assistance
"PLEASE TYPE OR PRINT LEGIBLY"

| |
|-------------------------------|
| NEW STUDENT APPLICATION |
|-------------------------------|

I am currently a FBCG member (membership verification letter is required) GPA is 2.5 or higher

Current Student Status (check only one box)

Current 2021 High School Graduate Candidate Undergraduate Student (age 23 or under)

1. Name: _____ Email address: _____

2. Home address: _____ City _____ State _____ Zip _____

3. Home telephone: _____ Alternate phone: _____

4. Parent/guardian's telephone number _____ Parent's Email address: _____

5. Date of birth: _____ (month, day, and year) Graduation date: _____

6. Current high school or university/college: _____

7. College/University (plus city and state) you will attend full-time in the 2021-2022 academic year:

8. Intended Major/Field of Study: _____

9. FBCG ministry involvement or other Christian activities during the current academic year.

(Please attach completed verification form for **ALL** active ministry involvement.)

10. Community and extra-curricular activities during the current academic year.

(Please attach completed verification form for **ALL** community and extra-curricular activities.)

11. **Household information (The below must be completed or your application will be disqualified):**
Provide the Expected Family Contribution (EFC) amount listed on the first page of your 2021 – 2022 FAFSA - Student Aid Report (SAR) _____ and attach a copy of **the first page** of your **SAR to your application**. To print a copy of your 2021 – 2022 SAR please visit <https://fafsa.ed.gov>.

Household size _____ **Number of dependents** _____

12. **Official Transcript – Must be received by April 26, 2021 (Please check one.)**

Sealed official /transcript is attached/enclosed

School is mailing/emailing official transcript to Financial Assistance

**First Baptist Church of Glenarden
2021 Financial Assistance Application**

FINANCIAL ASSISTANCE CHECK LIST

Please confirm the following information is completed before submitting your financial assistance application.

1. Completed and signed application
2. **Copy** of the first page of the 2021 FASFA SAR.
3. Completed and signed Notification Form
4. Your **official transcript** showing your cumulative overall GPA of a 2.5 or higher as of the Fall 2020 semester/quarter (college applicants) or second marking period (high school applicants)
5. Ministry Verification Form(s), completed for your activities (**two max**). Copy form as needed.
6. Extracurricular Verification Form(s), completed for activities (**two max**). Copy form as needed.
7. FBCG Membership Verification Letter (request by emailing membership@fbcglenarden.org by **March 1, 2021** include the official letter within this packet) Follow up! Make your request early!
8. Financial essay – 1– 2 double spaced typed page(s) explaining why you should receive this award. Please include any extenuating circumstances that you may have experienced.
9. College acceptance letter (high school student) or college enrollment verification letter/form from the Registrar’s Office (college student)

Deadline April 26, 2021, 11:59 p.m. ET

LATE APPLICATIONS WILL NOT BE CONSIDERED

All information is subject to verification. Falsification of information on the application will result in disqualification. First Baptist Church of Glenarden will hold all information reported on the application in strict confidence.

I have reviewed this application to ensure completion and accuracy.

APPLICANT’S SIGNATURE

DATE

PARENT/GUARDIAN SIGNATURE

DATE

**First Baptist Church of Glenarden
2021 Financial Assistance Application**

**Education Ministry
First Baptist Church of Glenarden
3600 Brightseat Road, Landover, MD 20785
301-773-3600**

MINISTRY INVOLVEMENT VERIFICATION FORM

Dear Ministry Head/Leader,

We greet you in the name of our Lord and Savior, Jesus Christ. The FBCG Financial Assistance Committee is accepting financial assistance applications for the 2021-2022 school year. The committee must verify all information submitted by the applicants. Please fill out the information below, sign and return this form to the student as soon as possible. The application deadline is Monday, April 26, 2021. Thank you for your assistance. If you have any questions, please send an email to financialaid@fbcglenarden.org or call the church at 301-773-3600.

I verify that _____ has been an active
Applicant/Student's Name

member of the _____ throughout the
Name of FBCG Ministry, Christian campus-based ministry, or off-campus Christian ministry
2020-2021 academic school year. I understand that participation in a single event and/or participation during school breaks (i.e., summer, winter, spring) **does not meet** this requirement.

Additional notes/comments:

| | | |
|------------------------------|-----------|-------|
| Ministry Head (Name printed) | Signature | Title |
| Date | | |

Telephone number: _____ Email address: _____

Applicant Note: This form must be signed by your ministry involvement leader/coordinator. Please make copies to provide additional verification forms if you are actively involved in several ministries.

**First Baptist Church of Glenarden
2021 Financial Assistance Application**

**Education Ministry
First Baptist Church of Glenarden
3600 Brightseat Road, Landover, MD 20785
301-773-3600**

**EXTRACURRICULAR COMMUNITY INVOLVEMENT
VERIFICATION FORM**

Dear Faculty/Community Leader,

I greet you in the name of our Lord and Savior, Jesus Christ. The FBCG Financial Assistance Committee has begun accepting financial assistance applications for the 2021-2022 school year. The committee must verify all information submitted by the applicants. Please fill out the information below, sign and return this form to the student as soon as possible. The application deadline is Monday, April 26, 2021. Thank you for your assistance. If you have any questions, please send an email to financialaid@fbcglenarden.org or call the church at 301-773-3600.

I verify that _____ has been an active
Applicant/Student's Name
member of the _____ for this school year.
Name of organization/team/club/job activity

Additional notes/comments:

Department Head/Employer (Name printed) Signature Title Date

Telephone number: _____

Applicant Note: This form must be signed by your Involvement Coordinator or Employer. Please make copies to provide additional verification if you are actively involved in several groups, clubs, organizations or activities.

First Baptist Church of Glenarden 2021 Financial Assistance Application

2021 Program Notification Form

Dear First Time or Returning Applicant,

Happy New Year! We are so excited that you have decided to take this academic journey in pursuit of degree attainment. On behalf of the First Baptist Church of Glenarden and the Education Ministry, it is our honor to be a part of your journey.

We are always seeking ways to enhance our application process and provide an increasingly thorough review by the committee. In an effort to ensure that the financial awards are processed and mailed to the schools before the fall semester begins, the application deadline is **April 26, 2021 by 11:59 p.m. ET.** *Financial awards granted are contingent upon an applicant's financial need.* The required application materials are:

| First Time Applicants | Returning Applicants |
|--|--|
| <ul style="list-style-type: none"> • Completed 2021-2022 Application for Undergraduate Student Financial Assistance • An official transcript that includes the applicant's cumulative grade point average (GPA) as of the second grading period (high school applicants) or Fall 2020 semester/quarter (college applicants) • College acceptance letter (high school applicant) if available; College enrollment verification letter/form (undergraduate applicant) • FBCG membership verification letter (request early by emailing membership@fbcglenarden.org by March 1, 2021) • FBCG Ministry Involvement Verification Form/Letter • Extracurricular Involvement Verification Form/Letter • Essay describing why you should receive an award (1-2 typed double spaced pages) • Signed Notification Form • Page 1 of your 2021–2022 FAFSA Student Aid Report that contains your EFC. | <ul style="list-style-type: none"> • Completed 2021-2022 Application for Undergraduate Student Financial Assistance • An official transcript that includes the applicant's cumulative grade point average (GPA) for the Fall 2020 semester/quarter • College enrollment verification letter/form from the college registrar or other appropriate office • Christian Ministry/Christian Activity Involvement Verification Form/Letter • Page 1 of your 2021-2022 FAFSA Student Aid Report that contains your EFC • Signed Notification Form |

Completed applications are due by **11:59 p.m. ET, on Monday, April 26, 2021.** Completed applications must be either emailed in a pdf file to financialaid@fbcglenarden.org, placed in the Education Ministry mailbox at the Ministry Center, or postmarked by 11:59 p.m. on April 26, 2021. Any application that is not submitted on time (i.e., after 11:59 p.m. on April 26) or that has any **missing** items will **not** be considered. Individuals who submit late or incomplete applications will need to apply during the financial assistance open season for the 2022-2023 academic year. If you have any questions or concerns, please contact financialaid@fbcglenarden.org.

**First Baptist Church of Glenarden
2021 Financial Assistance Application**

PLEASE READ AND SIGN BELOW

Yes, I have read the information found in the attached Financial Aid Notification Form in its entirety. I understand that in order to be considered for a financial aid award, I must submit my complete application and **all** of the required materials by **11:59 p.m. ET on Monday, April 26, 2021**. I understand that any time after 11:59 p.m. on April 26 is considered late and I will no longer be eligible for consideration. I also understand that unforeseen circumstances may occur, so therefore, I will try my best to not wait until the application deadline (i.e., 11:59 p.m. on April 26) to submit my completed application.

| Student | Parent/Guardian |
|---|------------------------|
| Date: | Date: |
| Print Name: | Print Name: |
| Signature: | Signature: |
| Fall 2021 College Student ID Number: | |