

First Baptist Church of Glenarden International
Pastor John K. Jenkins, Sr.
Children and Youth Department
2024 Undergraduate Financial Assistance Application

Dear First Time Applicant,

In keeping with our commitment to education, the First Baptist Church of Glenarden (FBCG) International established an undergraduate Financial Assistance Program. Through this program, FBCG provides **need-based financial assistance** that helps students attain their educational goals.

Attached to this letter, you will find an application, the program guidelines, and the criteria used to determine eligibility for financial assistance. Please review the guidelines and criteria, complete the application in its entirety, and either submit the application with all the necessary attachments electronically to financialaid@fbcglenarden.org or by mail to:

FIRST BAPTIST CHURCH OF GLENARDEN INTERNATIONAL
ATTENTION: FINANCIAL ASSISTANCE PROGRAM
3600 BRIGHTSEAT ROAD
LANDOVER, MD 20785

All applications must be either emailed to financialaid@fbcglenarden.org, received in the Financial Assistance box at the Ministry Center, or **postmarked by**, no later than **11:59 p.m. on Monday, April 29, 2024**. **Please note that late or incomplete applications will not be considered.**

If you have questions regarding any aspect of the program, please call the church at 301-773-3600 or send an email to financialaid@fbcglenarden.org.

God Bless,

Financial Assistance Program
FBCG Children and Youth Department

**NOTE: This program provides need-based
financial assistance**

First Baptist Church of Glenarden International 2024 Financial Assistance Application

I. PROGRAM MISSION

The mission of the First Baptist Church of Glenarden International (FBCG) financial assistance program is to minister to the needs of students and parents by providing financial assistance awards that help students in the attainment of their educational goals.

II. ELIGIBILITY CRITERIA

The following is the criteria for applying for FBCG financial assistance.

Current High School Students

- **Must have financial need.**
- Must be a member of First Baptist Church of Glenarden.
- Must be an active and current member of a FBCG Ministry during the 2023-2024 school year.
- Must be a graduating **college-bound** high school student.
- Must be enrolled full-time in high school.
- Must have a **minimum cumulative grade point average** of **2.5** or higher.
- 23 years old or under at the time of application submission deadline.

Current College Students

- **Must have financial need.**
- Must be a member of First Baptist Church of Glenarden.
- Must be an active and current member of a campus-based Christian ministry, Christian Ministry Outreach Activity, or a FBCG Ministry during the 2023-2024 school year.
- Must be **enrolled full-time in an undergraduate degree program in a university, college, or community college (12 or more credit hours per semester).**
- Must have a **minimum cumulative grade point average** of **2.5** or higher.
- 23 years old or under at the time of application submission deadline.

III. EVALUATION CRITERIA

The information provided on the financial assistance application will be kept confidential. The financial assistance application must be completed in order to apply. Financial assistance awards will be granted based upon a point system, with points awarded in four categories. The categories are:

- Financial Need
- Church Ministry Involvement/Christian Outreach Service/Activities
- Cumulative Grade Point Average
- Extracurricular Activities/Part-Time Jobs

Note: Regardless of the total number of points received, points must be earned in the categories of Financial Need and Church Ministry Involvement/Christian Outreach Service/Activities. If applicants do not meet the criteria for financial need and Church Ministry Involvement/ Christian Outreach Activities, an award will not be provided.

First Baptist Church of Glenarden International 2024 Financial Assistance Application

The following is an explanation of the four evaluation categories

1. Financial Need

The financial need scoring will be based upon the Student Aid Index (SAI) found under the Eligibility Overview tab of your online Free Application for Federal Student Aid (FAFSA) Submission Summary. If your FAFSA is complete and fully processed by the United States Department of Education, your SAI can be viewed and printed online. **Please attach a copy of the page that provides your 2024- 2025 SAI to your FBCG Financial Assistance application.** If you need instructions for obtaining a printed copy of your 2024-2025 SAI, please visit <https://studentaid.gov/apply-for-aid/fafsa/review-and-correct/fafsa-submission-summary#information-contained> Please do not provide any other personal financial documents with this application.

2. Church Ministry Involvement and Christian Outreach Activities – Ministry Involvement

Ministry Involvement will be evaluated based upon your active service to others through a FBCG ministry (high school applicants), campus based ministry (college applicants), or Christian outreach activities (college applicants). Participation in social groups, organizations, or non-Christian based groups that provide service to the community will not be accepted. Active membership indicates participation and volunteerism or service provided to the church community. This also includes any church or college chapel activity by students who may attend school out of the local area. The **ministry head** must verify all information in writing by filling out the ministry verification form. All membership(s)/participation must have occurred during the current academic year. You may submit up to two Ministry Involvement Verification forms. The signed Ministry Involvement verification form(s) must be submitted by the application due date for consideration (**See verification forms for completion of this section.**)

Ministry activities in which: you are being served such as receiving tutoring services, being mentored, etc.; your participation is for a single event, or your participation is only during school breaks (i.e., summer, winter, spring) do not meet this requirement. If you are an active member of a ministry where you are serving others throughout the 2023-2024 academic school year, then this service is applicable to meet this requirement. All ministry/service must be verified by the ministry leader/supervisor. You may submit up to two Ministry Involvement Verification forms.

3. Grade Point Average (GPA)

The cumulative GPA provided on the **official transcript** will be used to award points based on the following criteria:

- 4.0 or higher
- 3.5 - 3.99
- 3.0 - 3.49
- 2.5- 2.99

An official transcript that contains the cumulative GPA for courses completed in the Fall 2023 (college applicants) and as of the end of the second grading period (high school applicants) must be submitted with application by April 29, 2024. Note - The final transcript for courses completed in Spring 2024 (college applicants) and as of the end of the fourth grading period (high school applicants) must be submitted by June 17, 2024.

4. Extracurricular Activities

Extracurricular activities include membership in school-sponsored clubs, groups, or events; participation in athletics, part-time jobs, or community service projects, etc. Your participation must be current and verified in writing by the sponsor, employer, or coordinator; and must have occurred during the **current academic year**. **You may submit up to two extracurricular verification forms. (See verification form for completion of this section.)**

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IV. QUALIFICATION/EVALUATION FOR AWARD

- Applicant must be a full time undergraduate student working toward a degree or professional certification.
- The quantity and amount of awards will be based on the funds available.

V. APPLICATION PROCESS

The financial assistance application process is as follows:

1. **Applicants submit all of the following Required Documents by the April 29, 2024 deadline:**
 - Completed and signed Financial Assistance Application (included in this package)
 - Completed Financial Assistance Checklist
 - Completed and signed Ministry Involvement Verification Form(s) (included in this package)
 - Completed and signed Financial Assistance Notification Form (included in this package)
 - Membership Verification Letter from FBCG (recommend you request by April 1, 2024)
 - An **official transcript** that contains your cumulative GPA at the end of the Fall 2023 semester/quarter (college students) or as of the second marking period (high school). Please note that an additional final transcript that contains grades for the Spring 2024 semester/quarter must be submitted by June 17, 2024.
 - An enrollment verification form from your school's Registrar's Office (**college students**)
 - Your 2024-2025 Student Aid Index (SAI) from FAFSA

Please note: The financial assistance checklist form and notification form must be fully completed and signed by both the student and the parent/guardian.
2. The FBCG Financial Assistance Committee notifies applicants that a complete or incomplete application was received. Applicants must acknowledge receipt of the email by replying with the information requested. **Incomplete applications will not receive consideration.**
3. FBCG Financial Assistance Committee evaluates applications and recommends award recipients. Final official or unofficial transcript with the cumulative GPA Grade Reports are due by June 17, 2024. Awards are not confirmed until the final transcript is received.
4. Award recipients and non-recipients will be notified by email on or before July 5, 2024.
5. Recipients will be recognized during the College Spirit and Recognition Sunday that is normally held in July. Award recipients will be responsible for submitting the information and photo requested that will be featured during one of the two FBCG church services.
6. Lump-sum award checks are disbursed to each recipient's school by September 9, 2024.

VI. DISQUALIFICATION/FORFEITURE OF FINANCIAL ASSISTANCE AWARD

The following actions will result in the forfeiture/revocation of any financial assistance award:

- Willfully giving false information.
- Failure to submit **ALL** required documentation by the deadline.
- Misuse of funds (Any funds not used for designated purpose **MUST** be returned to FBCG; funds may be used for the purchase of books if the financial need has been met.)
- **Failure to enroll and maintain status as a full-time college student.**

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VII. CLARIFICATION

If you have questions regarding these guidelines/procedures, please contact the Financial Assistance Program at 301-773-3600 or email financialaid@fbcglenarden.org.

VIII. NOTIFICATION

All applicants will be notified via email once the Financial Assistance Committee receives their complete application but no later than May 10, 2024. **Applicants are required to acknowledge receipt of the notification email by complying with the instructions listed therein.**

IX. AWARD DECISION

On or before **July 5, 2024**, applicants will receive an email that provides their application status (award approved or award denied). The decision of the screening/evaluation committee, in prayerful consultation with the Department Head, CMO, and Pastor is final.

DUE: Monday, April 29, 2024 by 11:59 pm

**First Baptist Church of Glenarden International
2024 Financial Assistance Application**

**First Baptist Church of Glenarden International
3600 Brightseat Road, Landover, MD 20785
Application for Undergraduate Student Financial Assistance
“PLEASE TYPE OR PRINT LEGIBLY”**

NEW STUDENT APPLICATION

I am currently a FBCG member (membership verification letter is required) GPA is 2.5 or higher

Current Student Status (check only one box)

Current 2023 High School Graduate Candidate Undergraduate Student (age 23 or under)

1. Name: _____ Applicant’s Email address: _____

2. Home address: _____ City _____ State _____ Zip _____

3. Home telephone: _____ Applicant’s mobile phone: _____

4. Parent/guardian’s mobile phone _____ Parent’s Email address: _____

5. Date of birth: _____ (mm/dd/yyyy) Graduation date: _____ (mm/yyyy)

6. Current high school or university/college: _____

7. College/University (plus city and state) you will attend full-time in the 2024-2025 academic year:

8. Intended Major/Field of Study: _____

9. FBCG ministry involvement or other Christian activities during the current academic year.

(Please attach no more than two completed verification form for **ALL** active ministry involvement.)

10. Community and extra-curricular activities during the current academic year.

(Please attach no more than two completed verification form for **ALL** community and extra-curricular activities.)

11. **Household information (The below must be completed or your application will be disqualified.):**

Provide the Student Aid Index (SAI) amount listed on your 2024 FAFSA Submission Summary _____ **and attach a copy of the page with your SAI to your application.** To print a copy of your 2024 – 2025 SAI please visit <https://studentaid.gov/apply-for-aid/fafsa/review-and-correct/fafsa-submission-summary#information-contained>

Household size _____ **Number of dependents** _____

12. **Official Transcript – Must be received by April 29, 2024 (Please check one.)**

Official /transcript is attached/enclosed (must contain the school seal and signature)

School is mailing/emailing official transcript directly to Financial Assistance

**First Baptist Church of Glenarden International
2024 Financial Assistance Application**

FINANCIAL ASSISTANCE CHECK LIST

Please confirm the following information is completed before submitting your financial assistance application.

1. Completed and signed application
2. Copy of the page that lists the 2024-2025 FASFA SAI.
3. Completed and Signed Notification Form
4. Your **official transcript** showing your cumulative overall GPA of a 2.5 or higher as of the Fall 2023 semester/quarter (college applicants) or second marking period (high school applicants)
5. Ministry Verification Form(s), completed for your activities (**two max**). Copy form as needed.
6. Extra-Curricular Verification Form(s), completed for activities (**two max**). Copy form as needed.
7. FBCG membership verification letter (request by emailing MemberServicesGroup@fbcglenarden.org by **April 1, 2024** include the official letter within this packet) Follow up! Make your request early!
8. Financial essay – One – two double spaced typed page(s) explaining why you should receive this award. Please include any extenuating circumstances that you may have experienced.
9. College acceptance letter (high school student) or college enrollment verification letter/form from the Registrar’s Office (college student)

Deadline April 29, 2024, 11:59 pm

LATE APPLICATIONS WILL NOT BE CONSIDERED

All information is subject to verification. Falsification of information on the application will result in disqualification. First Baptist Church of Glenarden International will hold all information reported on the application in strict confidence.

I have reviewed this application to ensure accuracy and completeness.

APPLICANT’S SIGNATURE

DATE

PARENT/GUARDIAN SIGNATURE

DATE

**First Baptist Church of Glenarden International
2024 Financial Assistance Application**

**Children and Youth Department
First Baptist Church of Glenarden International
3600 Brightseat Road, Landover, MD 20785
301-773-3600**

MINISTRY INVOLVEMENT VERIFICATION FORM

Dear Ministry Head/Leader,

We greet you in the name of our Lord and Savior, Jesus Christ. The FBCG Financial Assistance Committee is accepting financial assistance applications for the 2024-2025 school year. The committee must verify all information submitted by the applicants. Please fill out the information below, sign, and return this form to the student as soon as possible. The application deadline is Monday, April 29, 2024. Thank you for your assistance. If you have any questions, please send an email to financialaid@fbcglenarden.org or call the church at 301-773-3600.

I verify that _____ has been an active
Applicant/Student's Name

member of the _____ throughout the
Name of FBCG Ministry, Christian campus based ministry, or off-campus Christian ministry
2023-2024 academic school year. Some examples of the ways in which the applicant has served are

I understand that participation in a single event and/or participation during school breaks (i.e., summer, winter, spring) **does not meet** this requirement.

Additional notes/comments:

Ministry Head (Name printed) Signature Title Date

Ministry Head mobile number: _____ Email address: _____

Applicant Note: This form must be signed (digital or original) by your ministry involvement leader/ coordinator. Please make copies to provide additional verification forms if you are actively involved in several ministries.

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2024 Financial Assistance Application**

**Children and Youth Department
First Baptist Church of Glenarden International
3600 Brightseat Road, Landover, MD 20785
301-773-3600**

**EXTRA-CURRICULAR COMMUNITY INVOLVEMENT
VERIFICATION FORM**

Dear Faculty/Community Leader,

I greet you in the name of our Lord and Savior, Jesus Christ. The FBCG Financial Assistance Committee has begun accepting financial assistance applications for the 2024-2025 school year. The committee must verify all information submitted by the applicants. Please fill out the information below, sign and return this form to the student as soon as possible. The application deadline is Monday, April 29, 2024. Thank you for your assistance. If you have any questions, please send an email to financialaid@fbcglenarden.org or call the church at 301-773-3600.

I verify that _____ has been an active
Applicant/Student's Name
member of the _____ for the 2023-2024 school year.
Name of organization/team/club/job activity

Some examples of the ways in which the applicant has participated are:

_____.

Additional notes/comments:

Department Head/Employer (Name printed) Signature Title Date

Telephone number: _____

Applicant Note: This form must be signed by your Involvement Coordinator or Employer. Please make copies to provide additional verification if you are actively involved in several groups, clubs, organizations, or activities.

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2024 Program Notification Form

Dear First Time or Returning Applicant,

Happy New Year! We are so excited that you have decided to take this academic journey in pursuit of degree attainment. On behalf of the First Baptist Church of Glenarden International Children and Youth Department and the Financial Assistance Program, it is our honor to be a part of your journey.

We are always seeking ways to enhance our application process and provide an increasingly thorough review by the committee. In an effort to ensure that the financial awards are processed and mailed to the schools before the fall semester begins, the application deadline is **April, 29, 2024 by 11:59 pm**. *Financial awards granted are contingent upon an applicant's financial need.* The required application materials are:

First Time Applicants	Returning Applicants
<ul style="list-style-type: none"> • Completed 2024-2025 Application for Undergraduate Student Financial Assistance • An official transcript that includes the applicant's cumulative grade point average (GPA) as of the second grading period (high school applicants) or Fall 2023 semester/quarter (college applicants) • College acceptance letter (high school applicant) if available; College enrollment verification letter/form (undergraduate applicant) • FBCG membership verification letter (recommend request early by emailing MemberServicesGroup@fbcglenarden.org by April 1, 2024) • FBCG Ministry Involvement Verification Form/Letter • Extra-Curricular Involvement Verification Form/Letter • Essay describing why you should receive an award (1-2 typed double spaced pages) • Signed Notification Form • Page from your 2024 FAFSA Submission Summary that contains your Student Aid Index (SAI) amount. 	<ul style="list-style-type: none"> • Completed 2024-2025 Application for Undergraduate Student Financial Assistance • An official transcript that includes the applicant's cumulative grade point average (GPA) for the Fall 2023 semester/quarter • College enrollment verification letter/form from the college registrar or other appropriate office • Christian Ministry/Christian Activity Involvement Verification Form/Letter • Page from your 2024 FAFSA that contains your Student Aid Index (SAI) amount. • Signed Notification Form

Completed applications are due by **11:59 pm, on Monday, April 29, 2024**. Completed applications must be either emailed in a pdf file to financialaid@fbcglenarden.org, placed in the Financial Assistance Program box at the Ministry Center, or postmarked by 11:59 pm on April 29th. Unfortunately any application that is not submitted on time (i.e., after 11:59 pm EST on April 29th) or that has any **missing** items will **not** be considered. Individuals who submit late or incomplete applications will need to apply during the financial assistance open season for the 2025-2026 academic year. If you have any questions or concerns, please contact financialaid@fbcglenarden.org.

**First Baptist Church of Glenarden International
2024 Financial Assistance Application**

PLEASE READ AND SIGN BELOW

Yes, I have read the information found in the attached Financial Aid notification form in its entirety. I understand that in order to be considered for a financial aid award, I must submit my complete application and **all** of the required materials by **11:59 pm on Monday, April 29, 2024**. I understand that any time after 11:59 pm on April 29th is considered late and I will no longer be eligible for consideration. I also understand that unforeseen circumstances may occur, so therefore, I will try my best to not wait until the application deadline (i.e., 11:59 pm on April 29th) to submit my completed application.

Student	Parent/Guardian
Date:	Date:
Print Name:	Print Name:
Signature:	Signature:
Fall 2024 College Student ID Number:	