

First Baptist Church of Glenarden – 2017 Financial Assistance Application

First Baptist Church of Glenarden 2017 Financial Assistance Program Notification Form

Dear First Time or Returning Applicant,

Happy New Year! We are so excited that you have decided to take this academic journey in pursuit of degree attainment. On behalf of the First Baptist Church of Glenarden and the Education Ministry, it is our honor to be a part of your journey.

We are always seeking ways to enhance our application process and provide an increasingly thorough review by the committee. In an effort to ensure that the financial awards are processed and mailed to the schools before the fall semester begins, the adjusted application deadline is **Monday, May 1, 2017 by 8:00PM**. *Financial awards granted are contingent upon an applicant's financial need.* The required application materials are:

First Time Applicants	Returning Applicants
<ul style="list-style-type: none">• Completed 2017-2018 Application for Undergraduate Student Financial Assistance• An official transcript that includes the applicant's cumulative grade point average (GPA) as of the second grading period (high school applicants) or Fall 2016 semester/quarter (college applicants)• College acceptance letter (high school applicant) if available; College enrollment verification letter/form (undergraduate applicant)• FBCG membership verification letter (request early by emailing membership@fbcglenarden.org by 4/15/17)• FBCG Ministry Involvement Verification Form/Letter• Extra-Curricular Involvement Verification Form/Letter• Essay describing why you should receive an award (1-2 typed pages)• Signed Notification Form	<ul style="list-style-type: none">• Completed 2017-2018 Application for Undergraduate Student Financial Assistance• An official transcript that includes the applicant's cumulative grade point average (GPA) for the Fall 2016 semester/quarter• College enrollment verification letter/form from the college registrar or other appropriate office• Ministry/Christian Activity Involvement Verification Form/Letter• Signed Notification Form

Completed applications are due by **8:00 pm, on Monday, May 1, 2017**. Completed applications must be placed in the Education Ministry mailbox located at the Ministry Center or postmarked by 8:00 pm on May 1st. Any application that is not submitted on time (i.e., after 8:00 pm on May 1st) or that has any **missing** items, with the exception of the final Spring 2017 official transcript, will **not** be considered. Individuals who submit late or incomplete applications will need to apply during the financial aid open season for the 2018-2019 academic year.

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Thank you in advance for your compliance as we strive to be of better service to you. If you have any questions or concerns please contact: financialaid@fbcglenarden.org

PLEASE READ AND SIGN BELOW

Yes, I have read the information found in the attached Financial Aid Notification form in its entirety. I understand that in order to be considered for a financial aid award, I must submit my complete application and **all** of the required materials by **8:00 pm on Monday, May 1, 2017**. I understand that anytime after 8:00 pm on May 1st is considered late and I will no longer be eligible for consideration. I also understand that unforeseen circumstances may occur, so therefore, I will try my best to not wait until the application deadline (i.e., 8:00 pm on May 1st) to submit my completed application.

Student	Parent/Guardian
Date:	Date:
Print Name:	Print Name:
Signature:	Signature:
Student ID Number:	

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Dear Applicant,

In keeping with our commitment to education, First Baptist Church of Glenarden has established an Undergraduate Financial Assistance Program. Through this program, we are able to provide **need-based financial aid** that assists students with the attainment of their educational goals.

Attached to this letter, you will find an application, the program guidelines and the criteria used to determine eligibility for financial assistance. Please review the guidelines and criteria, then thoroughly complete and submit the application with all the necessary attachments to:

**FIRST BAPTIST CHURCH OF GLENARDEN
3600 BRIGHTSEAT ROAD
LANDOVER, MD 20785
ATTENTION: EDUCATION MINISTRY**

Should you have any questions regarding any aspect of the program, please send an email to financialaid@fbcglenarden.org or call the church at 301-773-3600. All applications must be received in the Education Ministry mailbox, or **postmarked by**, no later than **8:00 pm on Monday, May 1, 2017**.

God bless,

Financial Assistance Committee
FBCG Education Ministry

NOTE: This program provides need-based financial aid

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I. PROGRAM MISSION

The mission of the First Baptist Church of Glenarden (FBCG) financial assistance program is to provide financial assistance awards to aid students in the attainment of their educational goals.

II. ELIGIBILITY CRITERIA

The following is the criteria for applying for FBCG financial assistance.

- **Must have financial need.**

- Must be a member of First Baptist Church of Glenarden.
- Must be an active and current member of a FBCG Ministry during the 2016-2017 school year.
- Must be working toward an undergraduate degree or professional certification.
- Must be either a graduating high school student or a returning college student.
- Must be a full-time student.
- Must have a minimum cumulative grade point average of 2.5 or higher.
- Age limit is 22 years old at the time of application submission deadline.

III. EVALUATION CRITERIA

The financial assistance application must be completed in order to apply. Financial assistance awards will be granted based upon a point system, with points awarded in four categories. The categories are:

- Financial Need – maximum of 40 points
- Church and Christian Outreach Service/Activities – maximum of 30 points
- Grade Point Average – maximum of 20 points
- Extracurricular Activities/Part-Time Jobs – maximum of 10 points

Note: Regardless of the total number of points earned, points must be earned in the categories of Financial Need and Church and Christian Outreach Activities.

The following is an explanation of the four evaluation categories:

1. Financial Need

The information provided on the financial assistance application will be kept confidential. Applicants may be asked to provide proof of household income before they can be considered for need-based financial aid. Do not provide any personal financial documents with this application. Points will be awarded based on financial need using the following criteria:

- Household income of under \$50,000 annually
- Single-parent household
- Household income of \$50,000 - \$75,000
- Household income of over \$75,000 - \$125,000
- Household income of over \$125,000

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2. Church and Christian Outreach Activities – Ministry Involvement

This includes active membership in a FBCG ministry. Active membership indicates participation and volunteerism or service provided to the church community. This also includes any church or college chapel activity by students who may attend school out of the local area. The ministry head must verify all information in writing by filling out the ministry verification form. All memberships/participation must have occurred during the current academic year. You may include up to two activities. **(See verification forms for completion of this section.)**

Examples that do not qualify are activities in which you are being served, i.e. receiving tutoring services. Thus, if you are in leadership, provide the tutoring services, help with Hospitality or AV, you are an active member of a ministry. All ministry/service must be verified by the ministry leader/supervisor.

3. Grade Point Average

Points will be awarded for Fall 2016 / 1st semester transcript with a point average based on the following criteria:

- 3.8 - 4.0
- 3.5 - 3.79
- 3.0 - 3.49
- 2.5- 2.99

An official transcript for courses completed Fall 2016 (college applicants) and as of the end of the second grading period (high school applicants) must be submitted with application by May 1, 2017. Note - The final official transcript for courses completed Spring 2017 must be submitted by June 20, 2017.

4. Extracurricular Activities

Extracurricular activities include membership in school-sponsored clubs/events, sports, part-time jobs, community service projects, etc. These must be current and verified in writing by the sponsor or coordinator; and must have occurred during the current academic year. You may include up to two activities. **(See verification form for completion of this section.)**

IV. QUALIFICATION/EVALUATION FOR AWARD

- **A minimum of 55 points are needed to qualify.**
- Applicant must be an undergraduate working toward a degree or professional certification.

V. APPLICATION PROCESS

The financial assistance application process is as follows:

- Complete a FBCG financial assistance form (included in this package).
- Complete a signed Notification Form (included in this package).
- Submit the completed and signed financial assistance form to the Education Ministry with ALL required attachments by the deadline.
- The financial assistance form and notification form must be fully completed and signed by both the student and the parent/guardian.
- FBCG Financial Assistance Committee notifies applicants that a complete or incomplete application was received.

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- FBCG Financial Assistance Committee evaluates and recommends recipients.
- Recipients are notified of the initial status of their application by June 1, 2017.
- **Cumulative/Final Grade Reports are due by June 20, 2017. (Awards are not confirmed until received.)**
- Recipients attend the Annual Financial Assistance Program/ Recognition Sunday in July.
- Lump-sum award checks are disbursed to the recipients' schools electronically in late August.

VI. AVAILABILITY AND PRESENTATION OF THE FINANCIAL ASSISTANCE AWARDS

- The number and amount of awards will be based on the funds available.
- Recipients will be recognized on Recognition Sunday. All recipients will be responsible for attending a required service to be recognized.
- Merit awards will be given to first-time students who meet the criteria. **All** awards will first be based on financial need.

VII. DISQUALIFICATION/FORFEITURE OF FINANCIAL ASSISTANCE AWARD

The following actions will result in the forfeiture/revocation of any financial assistance award:

- Willfully giving false information
- Failure to supply ALL required documentation
- Misuse of funds (Any funds not used for designated purpose MUST be returned to FBCG; funds may be used for the purchase of books if the financial need has been met.)
- **Failure to enroll as a full-time student**

VIII. CLARIFICATION

If you have questions regarding these guidelines/procedures, please contact us at 301-773-3600 or email us at financialaid@fbcglenarden.org.

IX. NOTIFICATION

All applicants will be notified upon receipt of their application. Applicants will be notified of the status of their application **via email only**. The decision of the screening/evaluation committee, in prayerful consultation with the Pastor is final.

DUE: Monday, May 1, 2017 by 8:00 pm

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First Baptist Church of Glenarden
3600 Brightseat Road, Landover, MD 20785
Application for Undergraduate Student Financial Assistance
“PLEASE TYPE OR PRINT LEGIBLY”

NEW
STUDENT
APPLICATION

I am currently a member of FBCG (verification documents are required) GPA is 2.5 or higher

Current Student Status (check only one box)

Current 2017 High School Graduate Candidate Undergraduate Student (age 22 or under)

1. Name: _____ E-mail address: _____

2. Home address: _____

3. Home telephone: _____ Alternate phone: _____

4. Date of birth: _____ Graduation date: _____

5. Current high school or university/college: _____

6. School (plus city and state) you will attend full-time in the 2017-2018 academic year:

7. Intended Major/Field of Study: _____

8. FBCG ministry involvement or other Christian activities during the current academic year. (Please attach completed verification form for **ALL** active ministry involvement.):

9. Community and extra-curricular activities during the current academic year. (Please attach completed verification form for **ALL** extracurricular activities):

11. **Household information (The below must be completed or your application will be disqualified; indicate NA where not applicable.):**

Annual household income

Under \$50,000

Number of persons under age 22 in household

Over \$50,000 - \$75,000

Number of children currently attending college _____

Over \$75,000 - \$125,000

Total number of dependent children living in the household _____

Over \$125,000

Single-parent household

(Check ONE)

12. Sealed grade report/transcript is attached/enclosed

13. School is mailing directly to Financial Assistance Committee (must be received by May 1, 2017)

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FINANCIAL AID CHECK LIST

Please check the following information is completed before submitting your financial assistance application: (Please label and place your documents in the following order):

1. Completed and signed application Completed and signed Notification form
2. Your most recent transcript/report card showing your cumulative overall GPA of a 2.5 or higher
3. Ministry Verification Form(s), completed for your activities (two max.) Copy form as needed.
4. Extra-Curricular Verification Form(s), completed for activities (two max). Copy form as needed.
5. FBCG membership verification letter (request by emailing membership@fbcglenarden.org) include the official letter within this packet) Follow up! Make your request early!
6. Financial essay – One to two typed pages explaining why you should receive this award.

Deadline May 1, 2017, 8:00 pm

LATE APPLICATIONS WILL NOT BE CONSIDERED

All information is subject to verification. Falsification of information on the application will result in disqualification. First Baptist Church of Glenarden will hold all information reported on the application in strict confidence.

I have reviewed this application to ensure accuracy and completeness.

APPLICANT'S SIGNATURE

DATE

PARENT/GUARDIAN SIGNATURE

DATE

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**Education Ministry
First Baptist Church of Glenarden
3600 Brightseat Road, Landover, MD 20785
301-773-3600**

MINISTRY INVOLVEMENT VERIFICATION FORM

Dear Ministry Head/Leader,

We greet you in the name of our Lord and Savior, Jesus Christ. The FBCG Financial Assistance Committee has begun accepting financial assistance applications for the 2017-2018 school year. The committee must verify all information submitted by the applicants. Please fill out the information below, sign and return this form to the student as soon as possible. The application deadline is Monday, May 1, 2017. Thank you for your assistance. If you have any questions, please send an email to financialaid@fbcglenarden.org or call the church at 301-773-3600.

I verify that _____ has been active
Applicant/Student's Name

member of the _____ for this school year.
Name of FBCG Ministry or Campus related ministry

Additional notes/comments:

Ministry Head (Name printed)	Signature	Title	Date
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Telephone number: _____

Applicant Note: This form must be signed by your involvement coordinator. Please make copies to provide additional verification forms if you are actively involved in several ministries.

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**Education Ministry
First Baptist Church of Glenarden
3600 Brightseat Road, Landover, MD 20785
301-773-3600**

**EXTRA-CURRICULAR COMMUNITY INVOLVEMENT
VERIFICATION FORM**

Dear Faculty/Community Leader,

I greet you in the name of our Lord and Savior, Jesus Christ. The FBCG Financial Assistance Committee has begun accepting financial assistance applications for the 2017-2018 school year. The committee must verify all information submitted by the applicants. Please fill out the information below, sign and return this form to the student as soon as possible. The application deadline is Monday, May 1, 2017. Thank you for your assistance. If you have any questions, please send an email to financialaid@fbcglenarden.org or call the church at 301-773-3600.

I verify that _____ has been an active
Applicant/Student's Name

member of the _____ for this school year.
Name of organization/team/club/activity

Additional notes/comments:

Department Head (Name printed) Signature Title Date

Telephone number: _____

Applicant Note: This form must be signed by your involvement coordinator. Please make copies to provide additional verification if you are actively involved in several activities.